



MotorCity Casino Hotel/Exhibit Booth Requests: Group:

Exhibit booth #: _____

Electrical and AV requests

Item	Cost	Quantity	Total
Additional 6' Banquet Table	\$25/table		\$
Electrical Outlet 110V	\$50/outlet		\$
100 amp Three Phase	\$150/day		\$
200 amp Three Phase	\$200/day		\$
Three circuit Spider Box	\$75 each		\$
Banner Hanging	\$50 each		\$
Extension Cords	\$15 each		\$
Power Strips	\$15 each		\$
Internet	\$125/line		\$
Removal of doors for Exhibit placement	\$		\$
Subtotal:			
6% MI Sales Tax:			
21% Service Charge:			
Total:			

Additional needs or Information: _____

Contact Information

Please identify the onsite contact and any individuals who may receive any shipped materials.

Please Print

Name of On-Site Contact: _____

Organization Address: _____

City/State/Zip/Email Address: _____

Telephone: _____ Fax: _____

Return this completed request* and appropriate payment to:

MotorCity Casino Hotel, c/o Adele Freeman, Catering and Conference Services

FAX# 313-961-3312

or

EMAIL: afreeman@mccemail.com

***DEADLINE** to receive exhibitor requests is July 1st, 2013.

**Payment must be made by credit card payment only
Please use the attached Credit Card Authorization Form**

I understand and agree to be completely responsible for all requests made as it relates to my exhibit space.

Signature of On-Site Representative

Charge Date